

## **Regular Meeting of California Borough Council, January 14, 2016, 6:30 pm**

President Alfano called the meeting to order at 6:30 pm.

**ATTENDANCE:** Mr. Alfano, Mr. Bittner, Mr. Difilippo, Mr. Encapera, Mr. Glab, Mrs. Gutosky, Mr. Mariscotti, and Mayor Weld

**ABSENCE:**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

### **ADDITIONS OR CHANGES TO AGENDA**

Mrs. Gutosky added moving and adding bank accounts.

Mr. Glab added minor change on the price on the CAB.

Mr. Alfano stated the agenda stands as presented and amended.

### **PUBLIC COMMENT – Agenda Items**

No public comment at this time.

### **MINUTES**

Motion by Encapera/Difilippo to approve the minutes of the Regular Meeting of December 10, 2015, carried with all members present stating aye.

### **SECRETARY’S REPORT – MS. EVANS**

Ms. Evans read the accounts payable and account balances as of December, 2015.

Motion by Difilippo/Mariscotti to accept the Secretary/Treasurer’s report carried with all members present stating aye.

### **PRESIDENTS’S REPORT – MR. ALFANO**

Report on Executive Sessions – January 4, and January 7, 2016

Mr. Alfano stated the Executive Session from January 4<sup>th</sup> and January 7<sup>th</sup> dealt with personnel issues and pending lawsuits.

### **MACKIN ENGINEERING INVOICE**

Motion by Difilippo/Mariscotti to pay Mackin Engineering’s invoice #4311 in the amount of \$2,920.19 duly carried on a roll call vote with all members present voting yes.

### **RESPONSE COMPUTER INVOICE – ANNUAL RENEWAL**

Motion by Mariscotti/Gutosky to approve Response Computer’s Annual Renewal Invoice in the amount of \$3,108.00 duly carried with all members present voting yes.

### **ADOPT 2016 SALARY SCHEDULE**

Motion by Difilippo/Encapera to adopt the 2016 Salary Schedule as presented. Motion duly carried with all members present voting yes.

### **ASSIGNMENT OF COMMITTEE HEADS**

President Alfano requested council for some input concerning what committee they would like to serve on and to please have it prepared and meet with the various department heads, to be acted upon. At one time there were 3 people serving on each committee. There will be no changes until then.

### **REIMBURSEMENT AGREEMENT WITH REDEVELOPMENT AUTHORITY – TECHNOLOGY DRIVE**

Motion by Difilippo/Mariscotti to authorize President Alfano to sign Reimbursement Agreement with Washington County Redevelopment Authority contingent upon final review and approval by the solicitor. Motion duly carried all members voting yes except Mr. Glab casting a no vote.

### **AUTHORIZE SOLICITOR TO PREPARE RESOLUTION – TECHNOLOGY DRIVE**

Mr. Glab voiced his concerns over the amount of money the Borough has to contribute to the road resurfacing project without a hard figure from the Redevelopment Authority. Ms. Evans stated we never accepted the road. Mr. Alfano stated we do own the road. Ms. Evans stated the Borough has paid \$300,000.00 so far plus the other money and they agreed to put in their amount of money. Ms. Evans questioned the length of road possible to resurface. Mr. Glab discussed the different phases. Mrs. Gutosky questioned the PennDot involvement. Ms. Evans stated the \$300,000.00. Ms. Evans stated it will cost 1.5 million to put light poles in. President Alfano stated to advance and secure the grants. They were adamant this was already our road. Ms. Evans felt something was signed.

Motion by Mariscotti/Encapera to authorize solicitor to prepare resolution to enter into agreement with Washington County Redevelopment Authority authorizing President Alfano as the signing authority on behalf of the Borough, contingent upon solicitor's review and approval from Borough and the Redevelopment Authority. Motion duly carried with all members voting yes except Mr. Glab casting a no vote.

### **ARMSTRONG CABLE FRANCHISE AMOUNTS**

Attorney Agrafiotis stated a new resolution has to be passed.

Mr. Alfano stated the borough has agreed to carry California Area School District for this year. He met with a representative from Armstrong Cable and now has a final number. This reflects about a 40% discount. The cable company is charging for complimentary services that we now have to pay for. Mr. Alfano stated the following: California School District, \$234.90/month, \$2,818.80/year; borough building, \$470.35 month, \$5,644.20/year; combined plant, \$205.85/month, \$2,470.20/year; volunteer Fire Department, \$230.85/month, \$2,770.20/year; California Public Library, \$216.80/month, \$2,601.60 year. This first year our monthly cable bill will be \$1,358.75/month or \$16,305.00/year. 2017 Totals minus school district will be \$1,123.85/month, \$13,486.20/year. TV, internet and phone will be included in one package. A motion was previously passed in December by Bittner/Glab to approve this so they can just amend it to change the amount not to exceed.

Motion by Bittner/Glab to amend December 10, 2015, motion to change the cost not to exceed \$16,305.00 and will drop down the following year. Motion duly carried with all present voting yes except Mr. Encapera casting a no vote.

### **BOROUGH ADMINISTRATOR – DR. MARTIN**

Dr. Martin stated he wanted to commend in a public meeting the entire staff, and particularly Mr. Tудay, the clerk of the works. They have all worked diligently to get us out of the chambers and back into our respective new offices. Although the punch list is far from being punched at this point we have been able to get situated and are in the process of unpacking. He wants council to know that all of these people have gone above and beyond any reasonable expectations. He stated there are still a number of issues to be addressed with the contractors but we are up and functioning and it is working out very well.

### **PUBLIC HOUSING – MR. GLAB**

#### **ZONING/CODE ENFORCEMENT UPDATE**

Mr. Glab stated they are going on and he stopped this morning and talked to Mike and there were several sidewalks that were not tended to as a result of the recent storm. He was going to start notifying landlords. He stated the ordinance states within 24 hours they have to have their sidewalks cleared.

#### **WASHINGTON HEALTH SYSTEMS SUBDIVISION/SITEPLAN**

Mr. Glab stated the planning commission met and recommended approval of the Site plan contingent upon the Health System paying the appropriate tap in fees and determine the sewer module to be prepared by Gateway Engineers and approved by our Borough Engineers. They must obtain two street opening permits for the two driveways that will access the property as presented in the site plan. In addition after the review and this was added by our engineer or our solicitor or John. The site plan should be approved providing a 5 acre parcel is needed to construct the facility, obtain the necessary NPDES from the county for development on the property; storm water management plan must be reviewed by the borough engineer with the review costs to be paid by the applicant. The storm water management plan and maintenance agreement must be recorded in the recorder of deeds office in Washington County and must

obtain the required zoning permits from the borough. This is all contingent upon Washington County Redevelopment Authority approving their subdivision and once that is all done it all done they recommend that council formerly approve it and he's making this in the form of a motion.

Motion by Glab/Difilippo to approve the site plan review for Washington Health Systems contingent on the above requirements being met duly carried on a roll call vote with all members present voting yes.

#### **NAVARIO SUBDIVISION**

Mr. Glab stated this is for two lots on Mulberry Court that they want to consolidate on one lot to construct a house on. Mr. Glab asked if it has been reviewed. Mr. Agrafiotis stated this one is no go because there are a lot of issues on that one. Mr. Glab stated he will table this one and asked Mr. Petro to get with Tom and notify the applicant of those issues. Mr. Agrafiotis asked if he is going to formally table it or just let it go until whenever. Mr. Glab stated we'll just not act on it.

#### **NEVALA SUBDIVISION**

Mr. Glab stated as you may recall we tabled this one in December due to the line and the leach bed. Mr. Agrafiotis stated we spoke to them and they revised it and they are good to go.

Motion by Glab/Encapera to approve the Nevala subdivision duly carried on a roll call vote with all members present voting yes.

#### **SUBDIVISION FOR THE WASHINGTON HEALTH SYSTEMS BUILDING**

Mr. Petro stated this is separate from the site plan review but needs approved prior to the site plan approval. The only changes needed are to change the owner from Wash. Health Systems to Wash. Cty. Redevelopment there is some other language on the subdivision that needs to be corrected. Mr. Glab asked him to have it corrected and bring it back to the February meeting.

#### **PUBLIC WORKS – MR. MARISCOTTI**

##### **STREET DEPT. UPDATE**

Mr. Mariscotti stated there is ongoing operations at the street department and the sweeper is repaired and they worked on country roads when they were not plowing snow.

##### **TRACTOR BIDS – 1987 MASSEY FERGUSON**

Mr. Mariscotti stated we received two bids one for \$2,550.00 from Jim Mitchell and the winning bid for \$4,001.00 from John Gutosky.

Motion by Mariscotti/Glab to award the tractor bid to John Gutosky for an amount of \$4,001.00 duly carried on a roll call vote with all members present voting yes except Mrs. Gutosky who abstained.

##### **CAB HARD TOP FOR TRACTOR**

Mr. Mariscotti stated we got a new tractor a year or so ago and the guys are using it for plowing and they would like us to purchase a hard cab to get these guys out of the weather. The cost for a Curtis Cab which is an aftermarket cab is \$4,095.00. Mr. Difilippo asked Mr. Tудay if this was researched and if he tried a couple different vendors and if this company is a costar vendor. Dr. Martin stated he heard about this the first time just this evening and has not had time to research it or do any kind of comparisons and he asked council to wait on this until he has the opportunity to answer those kinds of questions.

Mr. Glab asked if this is for all seasons. Mr. Tудay stated it is more for winter but they could use it in the rain the doors will come off if that is the model you go with. We'll investigate a little bit more. Mr. Glab stated he's not opposed to it but will it cause him more problems because he won't be able to get in certain places if it is on there. Mr. Mariscotti stated it will not hinder him at all and this one even the back window comes out. Mr. Tудay stated it does not exceed past the width of the tractor itself.

Mr. Agrafiotis asked if council did the sale of the tractor yet because he has the resolution done permitting that. Mr. Mariscotti stated yes we're past that but does it need approved. Mr. Agrafiotis stated no it was approved last month and I drafted it subsequent to that so I'll get it signed after the meeting.

## **PUBLIC SAFETY – MR. BITTNER**

### **METRO ALERT RENEWAL**

Motion by Bittner/Difilippo to renew the Metro Alert agreement at a price of \$1,930.00 duly carried on a roll call vote with all members present voting yes.

### **LERTA**

Mr. Bittner asked Mr. Alfano if he notified Mackin Engineering yet. Mr. Alfano stated yes Mr. Bittner asked him to notify Brandy Resseli our consultant through Mackin Engineering who is currently working on the updates through the zoning to get us some information on potentially expanding the Lerta district to maybe coincide with the C2 District overlay district so she is going to gather the information and that is something that will go to the planning commission and then to council as well.

### **CIVIL SERVICE COMMISSION – BILL GAMBLE - \$1,100.00**

Mr. Bittner stated he email council a copy of Bill Gamble's agreement for the Civil Service Commission.

Motion by Bittner/Mariscotti to enter into a contract with Mr. Gamble to revamp and guide us along the way for promotions within the police department at a cost of \$1,100.00 duly carried on a roll call vote with all members present voting yes.

Ms. Evans asked if he will give it to Patsy to sign and then a copy to her so she can have it in the file.

## **FINANCE – MRS. GUTOSKY**

Motion by Gutosky/Mariscotti to pay the monthly bills duly carried on a roll call vote with all members present voting yes.

### **WINDOW CLEANING**

Mrs. Gutosky stated we got a bid from the current provider to do the windows in the new police department and it is \$50.00 for the inside and \$100.00 for the outside and inside and that is in addition to what we already pay for the existing building which totals \$400.00 to both the inside and outside every other month. She stated she thinks this is pricey based on the fact that Service master is cleaning the existing building for \$338.00 a month and they are here 4 times a month. She stated maybe we can negotiate it with them or we can ask Service Master for a quote. Mr. Alfano stated he thought we asked them about that and they didn't do windows or at least the outside of them. She stated she doesn't think that was Service Master but somebody else that was putting in a cleaning bid. Mr. Martin stated so you have a comparison he suggested that she ask Service Master for a price to do that in addition the cleaning and use whatever price that they give you as a basis for negotiating for your currently window cleaner.

### **MOVE FUNDS TO DIFFERENT FIRST NATIONAL BANK**

Mrs. Gutosky stated we have met with First National Bank three separate times concerning the money we have in our accounts not collecting any interest. She stated they are willing to provide us with .40% on our accounts guaranteed for one year which is like a no brainer and in order to do that we will have to move some money around.

Motion by Gutosky/Glab to move the balance of the Savings account in Plgit and the Special Revenue Account in Plgit to First National Bank as a Savings Account and to sign any required resolutions duly carried on a roll call vote with all members present voting yes.

Mr. Glab asked if both the Savings and Special Revenue are going into one account at First National Bank. Mrs. Gutosky stated yes. Mr. Glab stated so Shirley is going to have to do the accounting to know that that Special Revenue account is allocated for certain things. Ms. Evans stated it was never allocated for anything. Mr. Glab asked if this was the Gaming Revenue funds

set aside for matching grants and things. Ms. Evans stated no that is Capital Reserve Gaming Revenue and it is PNC Bank.

Motion Gutosky/Glab to move the balance of the Gaming Revenue Fund in Plgit to First National Bank as a money market account and to sign any required resolutions duly carried on a roll call vote with all members present voting yes.

Motion by Gutosky/Mariscotti to move the balance of the Savings at First Niagara bank to First National as a money market account and sign any resolutions required duly carried on a roll call vote with all members present voting yes.

Motion by Gutosky/Mariscotti to authorize Shirley Evans, Secretary/Treasurer to make the necessary transfers to complete transaction for the transition to First National Bank duly carried on a roll call vote with all members present voting yes.

## **PUBLIC HEALTH – MR. DIFILIPPO**

### **WIDMER BILLS**

Mr. Difilippo stated he spoke to Vaughn before the meeting and what he is going to do is put dates on every separate invoice and he will get them to myself and I will pass them off to the appropriate department heads for their approval. Mr. Difilippo stated he went over these ones and they are okay.

Motion by Difilippo/Mariscotti to pay Widmer Invoice #211511349 in the amount of \$7,012.50 for a period from Nov. 2<sup>nd</sup> to Dec. 1<sup>st</sup>. duly carried on a roll call vote with all members present voting yes except Mr. Encapera who voted no.

Motion by Difilippo/Mariscotti to pay Widmer Invoice #211512376 in the amount of \$3,420.00 covering the period of Dec. 2<sup>nd</sup> to Jan. 3<sup>rd</sup> duly carried on a roll call vote with all members present voting yes except Mr. Encapera who voted no.

Mr. Bittner stated he feel the engineers can invoice individually per department to save our staff the hassle of trying to figures these out and allocating separately between departments.

## **PERSONNEL – MR. ENCAPERA & MR. MARISCOTTI**

Mr. Encapera stated he doesn't have anything formal but asked council to look over the email he sent that pertains to committee heads and he suggested a new committee for parks and recreation. Mr. Encapera also added that he's been looking over different formats for agenda's and he specifically liked Oakmont Borough's.

Mr. Martin stated he would like council to have an executive session after this meeting and invite Mr. Taday.

## **MAYOR'S REPORT – MR. WELD**

Mr. Encapera stated tomorrow California Area School District during their in service training we will be having a mock school active shooter disaster drill and he doesn't want the public to become alarmed if they see all these different apparatuses at the high school he will put out an app. Alert.

## **ENGINEER'S REPORT – MR. LEER**

Mr. Leer stated the main pump station we held a kick off meeting with the contractor on site on Monday. Doug and Ron were also both in attendance and the key highlights are the order that the pumps will come out and be replaced. We want pump #1 which is the strongest pump to come out last in case there is any hiccups or issues along the way. The contractors were advised they have to have their pay applications in by the first day of the month in order to get processed and brought to council to be paid on meeting day. The pumps are tentatively slated for arrival sometime between Feb 6<sup>th</sup> and Feb. 15<sup>th</sup> so shortly thereafter they will begin the replacement. The contractor will probably be mobilizing into town tomorrow with their equipment and starting excavation of the meter vault on Monday. Mr. Bittner stated once this is done we should get our 5,000,000,000 gallon flow rate to the plant. Mr. Leer stated that is correct.

## **SOLICITOR'S REPORT – MR. AGRAFIOTIS**

### **ORDINANCE #551**

Mr. Agrafiotis stated in last Thursday's paper we had the advertisement for Ordinance 551, Carbon Monoxide Ordinance standards which is basically in accordance with the state act. This will apply to rental properties, residential and multi-family dwellings.

Motion by Encapera/Difilippo to adopt Ordinance #551 duly carried on a roll call vote with all members present voting yes.

### **ORDINANCE #552**

Mr. Agrafiotis stated also last Thursday we advertised Ordinance #552 which in accordance with the Governmental cooperation Act ratifies our previous agreement of Feb. 10, 2011 with Center West Joint Authority and also authorizes the President to sign the amendment.

Motion by Glab/Gutosky to adopt Ordinance #552 amending the Center West Joint Authority Agreement duly carried on a roll call vote with all members present voting yes.

## **FLOOD PLAIN ORDINANCE AMENDMENT**

Mr. Agrafiotis stated we had discussed that we were noticed by FEMA that the model ordinance that we were provided by Leslie Roads needs some tweaking so I'll need a motion authorizing me to revise or amend that ordinance so it is compliance with the feds.

Motion by Difilippo/Glab to authorize the Solicitor to amend the Floodplain Ordinance duly carried on a roll call vote with all members present voting yes.

Mr. Agrafiotis stated Mr. Leer is going to get us the new agreement with Center West and other than a couple things for executive session he has nothing further to report.

## **OLD BUSINESS**

No old business at this time

## **NEW BUSINESS**

Mr. Alfano stated he would like council to consider holding an open house at one of our meetings in February.

Mr. Alfano stated council has discussed getting a part time secretary to be cross trained and he thinks it is appropriate for council to take applications and let him know how we can advertise it possibly on our website or put something in the papers.

Mr. Alfano stated he would like to thank the fire department for accommodating us all these months.

Mr. Bittner asked if Ken Kulak is generating the paper trail more than just the punch list on this building. The punch list is fine but there are a lot of things that need a paper trail than just the punch list. Mr. Alfano stated he understands the contractors just showed up one night were told not to come at night and came anyhow. Ms. Evans stated if you change their lock on the front door they won't be able to come in when they want to. Mr. Glab stated maybe we need to do the final construction meeting and final walkthrough in the evening so everyone can come. He thinks 7 sets of eyes are better.

Mr. Bittner stated how is it that two office windows were already installed and the zoning office window isn't installed that just baffles my mind. Ms. Evans stated she thinks it is on back order. Mr. Tuday stated it came in the wrong way. Mr. Tuday stated there was no talk through installed in it so it was just a solid sheet of glass.

Mr. Leer asked if the Architect has given a formal punch list to the contractor yet because typically within the contract documents there is a prescribed 30 day window of completion of substantial punch list items.

Mr. Tудay stated Amy from Russell Standard sent him an email and she wants to hold a seminar in our building in council chambers. They will be reviewing micro paving, tar and chip and new processes of seal coating. We don't have to do anything other than provide the space. She stated different municipalities and engineers will be attending. Mr. Alfano asked if he has a date. Mr. Tудay stated yes Feb. 11<sup>th</sup> at 10:30 am.

Mr. Bittner stated several months ago he asked for a list of roads to be paved so we're not right at the dead line again. We need that list ready and we want it paved the Monday after the University is done for the Spring Semester. We're going to fool around again and it will be the end of the fall again. Mr. Alfano asked Mr. Mariscotti and Mr. Tудay to get this list together for the February meeting.

#### **RECOGNITION OF CITIZENS**

Mike from the Herald Standard introduced himself and stated he's covered the borough in the past and it's good to be back and he's looking forward to more extensive coverage of the Mon Valley.

Mr. Maddix stated the Hard Top on the agenda was \$885.00 and Mr. Mariscotti stated it was \$4,000.00 and that is a little expensive for that enclosure. He thinks if they explore it they would find it cheaper somewhere. He asked if the wharf project will be going out for bid this year. Mr. Alfano stated hopefully. Planning commission will be meeting on Feb. 7<sup>th</sup>.

#### **ADJOURNMENT**

Motion by Difilippo/Mariscotti to adjourn at 8:15 and go into executive session carried with all members stating aye.