

## **Regular Meeting of California Borough Council, March 8, 2018**

President Alfano called the meeting to order at 6:30 pm

**ATTENDANCE:** Mr. Difilippo, Mr. Glab, Mrs. Gutosky, Mr. Mariscotti, Mr. Goroncy and Mayor Stetar

**ABSENCE:** Mr. Alfano, Mr. Bittner, Mr. Encapera

### **MOMENT OF SILENCE PLEDGE OF ALLEGIANCE**

### **ADDITIONS/CHANGES TO AGENDA**

Mr. Glab added a subdivision

Mr. Mariscotti added grass cutter to begin on April 1<sup>st</sup>

### **PUBLIC COMMENT ON AGENDA ITEMS**

Mr. Maddix stated under personnel is a TEAM Membership for \$300.00, what is it and did we get \$300.00 worth of use from it in the past.

### **MINUTES – REGULAR MEETING OF FEBRUARY 8, 2018**

Motion by Glab/gutosky to approve the minutes of the regular meeting of Feb. 8, 20 passed with all members present stating aye.

### **SECRETARY’S REPORT –MS. EVANS**

Ms. Evans read the accounts payable and account balances for February 28, 2018.

Motion by Mariscotti/Glab to accept the Secretary/Treasurer’s report carried with all members present stating aye.

### **PRESIDENT’S REPORT – MR. ALFANO**

Mr. Difilippo stated under Mr. Alfano are:

### **PAYMENT APPLICATION – ROBERT C BURNS CO. - \$31,078.00**

Robert Burns in the amount of \$31,078.00 and this is for the wharf project. Mr. Difilippo asked if this is the last payment. Ms. Evans asked if that could come out of the capital reserve gaming revenue fund and will be reimbursed once grant money is received.

Motion by Glab/Mariscotti to pay Robert Burns’s invoice in the amount of \$31,078.00 from the Capital Reserve gaming revenue fund duly carried on a roll call vote with all members present voting yes.

### **EP&D INVOICE – JANUARY – \$987.23**

Motion by Glab/Gutosky to pay EP&D invoice in the amount of \$987.23 carried on a roll call vote with all members present stating aye.

### **BOROUGH ADMINISTRATOR’S REPORT – MR. MARTIN**

#### **UPDATES**

Dr. Martin stated you may be noticing if you are following the budget but we are going to be a little over in the sewer fund budget in the lab testing area. The reason for that is that the state mandated additional testing after our budget had been adopted this year. It has absolutely nothing to do with anybody here or in the sewage department did. We will try to handle this by internal transfers within the sewage budget as the year rolls on, but when we do your quarterly budget review you will see the increase.

Dr. Martin stated the second item he wanted to bring to council’s attention that while we are waiting for the weather to break Mr. Taday has been working with the Conservation District through their Dirt & Gravel program. As soon as the weather breaks our crew will be out there in the Cross Ridge area along N. California Dr. and up Cross Ridge. We will do some work out there on the shoulders of those roads and address some run off issues after which we will be able to complete the dirt and gravel project that the Conservation District has approved.

**PUBLIC HOUSING – MR. GLAB  
UPDATES**

Mr. Glab stated the code officer has been out doing his patrols and checking to make sure things are being done properly. He asked John Petro if sometime before the middle of April we have to advertise about the grass cutting is that correct. Mr. Petro stated that is correct. Mr. Glab asked him to take care of that.

**BCO COURSE – MIKE GARLOWICH \$375.00 – MAY 7<sup>TH</sup> THROUGH 11<sup>TH</sup>**

Mr. Glab stated he has a request from Mike Garlowich to attend the BCO course from May 7<sup>th</sup> through the 11<sup>th</sup> in Monroeville with a cost of \$375.00. Mrs. Gutosky asked if he would drive his own vehicle. Mr. Difilippo stated yes.

Motion by Glab/Mariscotti to approve Mike Garlowich attending the BCO course in Monroeville from May 7<sup>th</sup> to 11<sup>th</sup> at a cost of \$375.00 duly carried on a roll call vote with all members present voting yes.

**SUBDIVISION TYHONAS/GECH**

Mr. Glab stated we have a motion for a subdivision and it has been reviewed by our Zoning Officer, Mr. Petro, and he makes the following recommendations; that we conditionally approve the Tyhonas/Gech subdivision at 52 & 62 Mucko Lane with the following conditions; the subdivision is reviewed and approved by the Washington County Planning Commission; That the conditional use include all recommendations of the Borough Engineer and the Borough Solicitor. He asked Mr. Eby if he had the opportunity to look at it yet. Mr. Eby stated we had a meeting with them tonight and the only recommendation he has is there is a mobile home on parcel 2A that is not to be occupied, but the owner said he is tearing it down, and he's fine with that. Mr. Agrafiotis stated he was supposed to attend that meeting tonight but couldn't make it but he thinks other than what Steve says it's okay then.

Motion by Glab/Mariscotti to approve the subdivision contingent on the recommendations of the Borough Solicitor and Engineer and it is reviewed and approved by the Planning Commission in Washington County carried with all members present voting yes.

**PUBLIC WORKS – MR. MARISCOTTI**

Motion by Mariscotti/Gutosky to bring the grass cutter back for April 1<sup>st</sup> per the collective bargaining contract duly carried on a roll call vote with all members present voting yes.

**2018 HIGHWAY AID STREET PROJECT**

Mr. Mariscotti asked Mr. Tудay where he is at with this. Mr. Tудay stated he and Dr. Martin are working on a couple of streets to pave this year but he wants to make sure council is okay with it so he will send an email to council to make sure they are okay with it then contact Stephanie Whitlach from PennDOT to review these roads and then go from there.

**PUBLIC SAFETY – MR. BITTNER  
STOP SIGN AT 7<sup>TH</sup> & ORCHARD ST.**

Dr. Martin stated the parking enforcement officer has been spending some time up that way because of scofflaw parking that has been going on up there and he reported to us that there is a safety issue at the corner on this side of the Theta Xi house which is 7<sup>th</sup> and Orchard Street. Apparently there is a stop sign in only one of the three directions there and he is of the opinion that we needed to post stop signs on the other two directions there as well. We reported this to Mr. Bittner, head of the Public Safety Committee, and he was going to discuss it with the Chief and get his input and I'm unclear as to where that stands at this point. Chief Encapera stated a third stop sign at that intersection would definitely slow traffic down for the preschool drop off at the building there. He would be in agreement with placing that stop sign there.

Motion by Glab/Mariscotti to install a stop sign at the corner of 7<sup>th</sup> & Orchard Streets duly carried on a roll call vote with all members present voting yes.

**TRI COUNTY BOROUGH AD – ANNUAL BANQUET**

Motion by Gutosky/Glab to place a full page ad for \$75.00 in the Tri County Borough Associations annual banquet booklet duly carried on a roll call vote with all members present voting yes.

Mr. Stetar announced that the Tri County borough monthly meeting will be held on March 15<sup>th</sup> at Bentleyville Fire Dept. at 7:00

#### **FINANCE – MRS. GUTOSKY**

##### **PAY MONTHLY BILLS**

Motion by Gutosky/Mariscotti to pay the monthly bills as presented duly carried on a roll call vote with all members present voting yes.

#### **PUBLIC HEALTH – MR. DIFILIPPO**

##### **SEMINAR – DOUG BAKER**

Mr. Difilippo stated Mr. Baker would like to attend a seminar at a cost of \$50.00 on April 20<sup>th</sup>. Motion by Gutosky/Glab to approve Doug Baker taking attending a seminar on April 20<sup>th</sup> at a cost of \$50.00 duly carried on a roll call vote with all members present voting yes.

#### **WIDMER ENGINEERING INVOICES**

Motion by Glab/Gutosky to pay Widmer Engineering invoice #21801016 in the amount of \$3,090.00 for the MS4 mapping duly carried on a roll call vote with all members present voting yes.

Motion by Glab/Gutosky to pay Widmer Engineering invoice \$21801017 in the amount of \$6,000.00 for the Highland Drive and Blaine Road sewage project duly carried on a roll call vote with all members present voting yes.

Motion by Glab/Gutosky to pay Widmer Engineering invoice #2181019 in the amount of \$357.50 for the Coal Center pump station relocation duly carried on a roll call vote with all members present voting yes.

Motion by Glab/Gutosky to pay Widmer Engineering invoice #218011020 in the amount of \$1,350.00 for NPDES Renewal application duly carried on a roll call vote with all members present voting yes.

Mr. Eby, of Widmer Engineering, pulled invoice #21801025 because the project has not been completed. He stated he would resubmit next month.

Mr. Difilippo thanked the sewer department and street department, fire department, and some borough officials for the diligence during the heavy rains we had and taking care of our residence.

#### **PERSONNEL – MR. ENCAPERA & MR. MARISCOTTI**

##### **TEAM MEMBERSHIP RENEWAL**

Mr. Mariscotti asked what TEAM is. Ms. Evans stated it is used for personnel or employee related issues so she would not be made aware of the use. Dr. Martin stated yes it is something we have done in the past and something we can use as needed depending on the issues before us.

Motion by Mariscotti/Glab to renew the TEAM membership at a cost of \$300.00 duly carried on a roll call vote with all members present voting yes.

##### **MID MON VALLEY TRANSIT AUTHORITY CONTRIBUTION**

Motion by Mariscotti/Glab to pay our portion of the MMVTA contribution duly carried on a roll call vote with all members present voting yes.

##### **ADOPT RESOLUTION FOR 2019 CONTRIBUTION COMMITMENT TO MMVTA**

Motion by Mariscotti/Glab to adopt the resolution pledging \$4,286.00 for our 2019 contribution carried on a roll call vote with all members present voting yes.

#### **JUNIOR COUNCIL – MR. GORONCY**

##### **SCHOOL UPDATES**

Mr. Goroncy stated our third academic quarter will be ending in the next few weeks so all grades will be in and honor roll will be posted. Yesterday we had an SAT school test day so the test was administered at the school for anyone who signed up for it. As far as sports goes the Girls

Basketball will be playing in Elk County tomorrow afternoon. Security has been added to the school previously the side doors were open for students who were dropped off by parents and student drivers, however now all the doors remain locked except the main front doors where everyone can be seen coming in and going out.

#### **MAYOR'S REPORT – MAYOR STETAR OFFICE HOURS**

Mayor Stetar announced his office hours are still Monday and Wednesdays from 10:00 am to 1:00 pm.

#### **SCHOOL RESOURCE OFFICER**

Mr. Stetar stated he had a meeting with Mr. Sears, one on one, to get the ball rolling on the SRO agreement discussions. Mr. Stetar thinks everyone is on the same page and his concerns are the same as council's concerns. The next step he would like to invite Mr. Bittner, Head of Public Safety, to have another meeting with Mr. Sears and their business manager and then after that meeting he would like to have a third meeting including the council so everyone can be on the same page and have this wrapped up before the end of this academic school year.

#### **CAMERAS – CRYSTALINE**

Mr. Stetar stated he had the mock up camera last week to show everyone that we are finally moving on those and we have two more that are in the process of being installed right now. He's not sure, since this has been such a long drawn out process, if another motion needs done. Dr. Martin stated they were previously approved to be funded out the DA Forfeiture account that he doesn't believe another motion needs to be made because they were approved and we are just getting the last of the cameras. Mr. Stetar stated we have not paid for lights that have not been installed yet. Ms. Evans stated if council doesn't want another motion then they will appear on the bills sheet under that fund. Mr. Stetar stated in addition to the camera installation there were some issues with the times appearing the camera screens in the police department but that has since been fixed.

#### **TWO NEWLY HIRED PART TIME OFFICERS**

Mr. Stetar announced that the new part time officers are in training mode right now and they are working well.

#### **CIVIL SERVICE TEST**

Mr. Stetar stated the Civil Service test will be held on the 28<sup>th</sup> and it has been posted and once that is done we can hire a full time officer.

#### **ALERT SYSTEM UPDATE**

Mr. Stetar stated all the paperwork is completed with the SWIFT 911 and once the paperwork is in their hands which will be tomorrow and we pay the invoice for that service it will be up and running for a period of time. This takes the place of the prior police application. It will work very similar and is made by the same company the school district alert system so you can log on as a borough resident and choose any level of alerts; police, weather, etc. He reminded council that the \$250.00 set up fee is waived so we are responsible for the yearly cost of \$2,650.00 and if it's council's wishes he'd like a motion.

Motion by Gutosky/Glab to pay Swift 911 the yearly cost of \$2,650.00 duly carried on a roll call vote with all members present voting yes.

#### **TRAFFIC SIGNAL DELAY**

Mr. Stetar stated it was brought up at last month's meeting that the gentlemen running the camera asked about getting a sensor on the traffic light for the turning lane. He stated there are so many grants available online however, they are match grants and he would prefer a grant with no match and there is one opening up in June through PennDOT. So he's waiting and going to apply for that. If it works great if not we'll look at something else.

#### **CHRIS GERBER OF SIANA BELLWOAR**

Mr. Stetar stated since council purchased two hours of phone time with Mr. Gerber he started that and he will contact him again tomorrow.

### **COMPUTER- MAYOR'S OFFICE**

Mr. Stetar stated he has a little iPad type device in his office but if there is an actual computer laying around that would allow him to get a lot more done. Mr. Mariscotti asked if he had a printer. Mr. Stetar as long as he can print to the network printer he doesn't need a printer for his office. Mr. Glab asked Mr. Petro if he still has the laptop in his office. Mr. Petro stated yes it's still sitting there. Mr. Stetar stated he'll take anything because the tablet isn't very effective so if you have one he'll just use that. Mr. Petro stated you'll have to put some software on it. Dr. Martin stated we have the license for the software. Mr. Petro stated he hasn't used it since it was purchased last February. Mr. Mariscotti asked him why we bought it then. Mr. Petro stated it was bought for me. Mr. Mariscotti asked him why he wasn't using it then. Mr. Petro stated it does not have Microsoft word and a couple other programs he needed. Mr. Mariscotti asked Mr. Petro if he would use it if the software was installed. Mr. Petro stated yes he can use it at the table instead of going into his office to type.

Motion by Mariscotti/Glab to purchase a computer for the Mayor's office at a cost not to exceed \$1,500.00 duly carried on a roll call vote with all members present voting yes.

### **EXECUTIVE SESSION**

Mr. Stetar requested an executive session after this meeting on what was discussed at last month's executive session.

### **ENGINEER'S REPORT – MR. EBY.**

#### **WESTROCK STORM WATER POND**

Mr. Eby stated last month we did an inspection at Westrock on the road that runs behind there. There is a problem with water runoff from the road running into their storm water pond. He stated he's going to take Mr. Tудay up there and come up with a solution to divert the water away from the pond.

#### **COAL CENTER PUMP STATION LOCATIONS**

Mr. Eby stated he's working with Penndot and the Turnpike on pump station locations and it's a slow process working with Penndot.

#### **SMOKE TESTING – MALDEN AREA**

Mr. Eby stated we are going to conduct smoke testing in the Malden area and would like Shirley to send letters to the residents there who will be affected.

Motion by Mariscotti/Glab to authorize Shirley to send letters to the residents in the Malden Area informing them of the smoke testing procedure and timeline duly carried on a roll call vote with all members present voting yes.

#### **MS4 WAIVER DENIED**

Mr. Eby stated the waiver has been denied so we will have to continue with the full-fledged MS4 plan.

#### **CHAPTER 94 REPORT**

Mr. Eby stated the Chapter 94 Waste load report is almost complete and he'd like a motion authorizing Patsy Alfano to sign it once it is completed.

#### **SOLICITOR'S REPORT**

Mr. Agrafiotis stated he has a couple copies of proposed Ordinance #561 for street openings, right of way openings and sidewalk openings, repealing our current Ordinance #527 and also Chapter 184 of the Borough Code so it is all in one document. There are some other updates and additional language in there so there are two things we can do. The first is to approve him to advertise it for April's meeting and once everyone's had a chance to look at it or we can do the same thing but continue this meeting for a week or two and that gives everyone five days or so to review it and once everyone is comfortable with it you can authorize him to advertise it for the continued meeting. He doesn't think you should wait until April 12<sup>th</sup> to authorize advertising it because we may be getting into the prime street opening season. He stated he will email everyone copies and council is to get their comments to him by Tuesday the 13<sup>th</sup>.

Motion to authorize advertising Ordinance 561 to be adopted at March's continued meeting duly carried on a roll call vote with all members present voting yes.

### **OLD BUSINESS**

No old business at this time

### **NEW BUSINESS**

Motion by Glab/Mariscotti to authorize the Zoning Officer, John Petro to make the corrections to the draft Ordinance dated December 2017 that was recommended by the council and present the revised draft ordinance to the planning commission for their review duly carried on a roll call with all members present voting yes.

### **RECOGNITION OF CITIZENS**

Mr. Maddiex stated the Planning Commission will meet April 3<sup>rd</sup>.

Mr. Mariscotti stated as far as the Taylor Circle sidewalks he spoke to Jeff and Kevin isn't here tonight and about 5 or 6 guys and every ones onboard so far. He stated the first step before tearing up the sidewalk is to get the footer in for the new monument. Mr. Tудay stated that monument currently there needs to be moved. Mr. Mariscotti stated Kevin has that taken care of already. Mr. Mariscotti stated first step footer on other side, then move existing monument to that footer then pour new footer for new monument then sidewalks on that side.

Mr. Eby stated Tom had sent us an email on Geokinetics and wanted to know if we needed to act on that tonight. Mr. Agrafiotis stated that gentleman will make contact with you and Mr. Tудay and do that walk through to make sure all the roads are okay before releasing the bond. Mr. Agrafiotis stated assuming he contacts you and the roads are reviewed we could motion to return the bond.

Mr. Difilippo asked Mr. Tудay if he is going to wait to hear from council on the roads until the meeting of the 22<sup>nd</sup> or email him. Mr. Tудay stated they can get back to him via email so he can get Stephanie Whitlach out here as soon as possible. Dr. Martin stated it has to be approved at a meeting so he recommends that be put on the agenda for the continued meeting.

### **ADJOURNMENT**

Motion by Mariscotti/Glab to continue this meeting until March 22<sup>nd</sup> at 6:30 pm and report on executive session at that meeting because we're not coming back out duly carried with all members present stating aye.