

Regular Meeting of California Borough Council, November 8, 2018

President Alfano called the meeting to order at 6:30 pm

ATTENDANCE: Mr. Alfano, Mr. Bittner, Mr. Difilippo, Mr. Encapera, Mr. Glab, Mrs. Gutosky, Junior councilmember Mr. Kotchman, and Mayor Stetar

ABSENCE: Mr. Mariscotti

MOMENT OF SILENCE PLEDGE OF ALLEGIANCE

ADDITIONS/CHANGES TO THE AGENDA

Mr. Glab added a subdivision application

Mrs. Gutosky added the Solicitor's bill

PUBLIC COMMENTS

Mr. Maddiex asked council to explain what the solvency fee is under President Alfano's report.

MINUTES

Motion by Gutosky/Encapera to approve the minutes of the Regular meeting of September 3, 2018 carried with all members present stating aye.

TREASURER'S REPORT

Ms. Evans read the Accounts payable and the Account balances as of October 31, 2018.

Motion by Difilippo/Encapera to approve the Treasurer's report carried with all members present stating aye.

PRESIDENTS REPORT – MR. ALFANO

AUTHORIZE ADVERTISING 2019 MEETING DATES

Motion by Difilippo/Encapera to authorize advertising the 2019 meeting dates duly carried on a roll call vote with all members present voting yes.

AUTHORIZE 2019 TAX ORDINANCE

Motion by Difilippo/Bittner to authorize advertising the 2019 Tax Ordinance duly carried on a roll call vote with all members present voting yes.

HUNTER'S EXCAVATING PAYMENT APP. #2 - \$81,881.52

President Alfano explained that this was the concrete projects going on around the borough.

Motion by Difilippo/Encapera to pay Hunter's Excavating payment application #2 in the amount of \$81,881.52 duly carried on a roll call vote with all members present voting yes.

Mr. Glab asked if we are withholding retainage and if it is enough to finish the projects still outstanding. Mr. Eby stated he's only paid for the line items that are completed.

ANNOUNCEMENT OF TRI COUNTY BOROUGH ASSOCIATION MEETING

President Alfano announced that the Tri County Borough Association monthly meeting will be held on Nov. 15th at the Sons of Italy in Brownsville with Brownsville and West Brownsville hosting.

MARION HILL BOND RELEASE EFFECTIVE NOV. 16, 2018

Motion by Glab/Difilippo to authorize the President of Council to sign the letter releasing the Marion Hill bond effective Nov. 16th for the wharf project duly carried on a roll call vote with all members present voting yes.

RESPONSE COMPUTER SERVICE AGREEMENT FOR 2019

President Alfano stated we received the quote from Response Computer for our service agreement in the amount of \$4,068.00.

Motion by Bittner/Difilippo to renew Response Computer service agreement for 2019 in the amount of \$4,068.00 duly carried on a roll call vote with all members present voting yes.

SOLVENCY FEE FOR 2019 - \$1,658.74

President Alfano stated the Solvency fee is a fee paid by the borough to Labor & Industry and is a nonrefundable fee but by electing to pay it we can possibly decrease what the borough has to pay based on six different types of unemployment claims listed on the form itself.

Motion by Encapera/Glab to pay the 2019 Solvency fee in the amount of \$1,658.74 duly carried on a roll call vote with all members present voting yes except Mr. Difilippo who voted no.

BOROUGH ADMINISTRATOR'S REPORT – DR. MARTIN UPDATES

Dr. Martin stated all of the projects around town are moving slowly forward. The weather has been an issue but we are making slow and steady progress.

CDBG FUNDING PROJECT FOR 2019

Dr. Martin stated we need to render a decision on the project for 2019 to use our Community Development Block Grant money on. He stated he's recommending to council jointly with the Mayor that you authorize as your CBDG project 2019 to develop the Hollywood Theatre into a pavilion style performance center subject to the Redevelopment Authority turning that property over to the borough at no cost the borough. Dr. Martin stated Steve has put together some numbers as to what structure would be suitable with the cost parameters. Mr. Bittner asked Dr. Martin to confirm that the CBDG money will not be used toward the purchase of that property. Dr. Martin stated that is the deal that the Redevelopment Authority gift the property to the borough and then the borough uses their 2019 CBDG money to do the pavilion style performance center on the property. Mr. Eby showed council a picture of the pavilion he thought would be suitable.

Motion by Encapera/Difilippo authorizing the 2019 CBDG money be used toward installing a pavilion like performance center on the old Hollywood Theatre lot contingent on the Redevelopment Authority gifting that lot to the borough at no cost duly carried on a roll call vote with all members present voting yes.

PRECISION COPY LEASE AGREEMENT – SEWER/STREET FACILITY

Dr. Martin stated in your packets there is a lease proposal for a 57 month lease for a copier/fax/printer centralized system down at the borough garage/sewage plant. This would replace a number of more expensive to operate little printers that are down there now. It would be the same kind of system as we have at the admin side and police side. This is a very good price for the latest technology. Dr. Martin encouraged council to take this more. Mr. Baker and Mr. Tудay will have access codes to separate the departments for budgeting and all of that. The lease is through Precision copy products. Mr. Difilippo asked if we can pay for it half from the street department and half through the sewer department. Dr. Martin stated yes we can do that. Mr. Difilippo stated this will eliminate all the other printers down there is that correct. Dr. Martin stated yes that is correct.

Motion by Glab/Encapera to enter into a lease agreement with Precision Copy Products for a sharp copier at the Street/Sewer facility for a term of 57 months at a cost of \$98.00 per month with the usage and cost to be split between the street dept. and the sewer dept. duly carried on a roll call vote with all members present voting yes.

LEAF COLLECTION

Dr. Martin stated under your contract with the solid waste removal provider we have two Saturdays for leaf collection. They have prepared a mailer to go out to each household. If you have leaf collection materials that stuff has to be put in biodegradable paper bags and if you put it to the curb you are to call County Hauling by noon on Friday and they will pick it up on Saturday. They will do that for the next two Saturdays and for the week for those that may not want to have that stuff sitting around for the week there will be a dumpster down by the library specifically and only for yard materials and leaf collections and things like that. Any resident is free to take in biodegradable bags their leaf waste down and put it into that dumpster. If you want curbside pickup you must call by 12:00 pm on Friday to have it picked up on Saturday.

2019 HIGHWAY AID ROAD PROJECT

Mr. Bittner asked if Dr. Martin has checked with our Penndot representative to start looking at our 2019 paving project so we don't end up in the same fiasco we are now. Dr. Martin stated we can't do it before January. He stated he and Jeff have spoken to Penndot and they can't do it before January because January is when the pricing structures change. Dr. Martin stated he has already provided council with Mr. Tудay's five year paving proposal via email but we cannot do anything on next year's plan until after January 1.

MEETING WITH GENERAL MANAGER WEST PENN POWER

Dr. Martin stated he has a meeting tomorrow with the general manager, regional manager of West Penn Power about the rules about putting up the cameras as you know have changed and we want to put an additional camera down at the wharf. Unfortunately that won't be grandfathered as our others are so we have to follow some new rules and there are some additional expenses involved in putting up the new camera now. He's coming tomorrow and the gentleman's name is Randy Durr. We're going to walk down to the wharf and look at the pole and measure the height where we can put the camera and see if the height can get the line of sight it needs. If not then we're going to have to work out another way to put a camera down there instead of on the pole where we wanted it. We may be able to use a repeater or radio transmitter or something like that and keep that camera on that pole and then go to another pole higher and relay. We'll look at this and try and figure out the best way to do it. There is also a new rule about how you attach power to these cameras. We are all good on what we currently have. However, that pole is a little different because it does not have the Christmas light receptacles we were using as power sources on the other cameras.

REIMBURSEMENT FROM NORFOLK SOUTHERN

Dr. Martin stated we did receive reimbursement from Norfolk Southern for some damage that was done to the fence behind the library. We got the check and he has made arrangements with All around Fence and soon as the weather is sufficient they will come down and fix the fence.

PUBLIC HOUSING – MR. GLAB SUBDIVISION

Mr. Glab stated we have a subdivision that Mr. Petro handed him this evening. It is a subdivision for a residence at 634 Wood St. It is conveying .73 acres of her property to the parcel of property located at 640 Wood St. The subdivision was reviewed by the Borough engineer for compliance and was approved, therefore;

Motion by Glab/Gutosky contingent upon the following conditions the subdivision be reviewed and approved by the Washington County Planning Commission and be reviewed and approved by the Borough Solicitor and upon approval by both be recorded within 90 days, the subdivision is approved duly carried on a roll call vote with all members present voting yes.

PLANNING COMMISSION VACANCIES

Mr. Glab stated there are still two planning commission vacancies.

PUBLIC WORKS – MR MARISCOTTI

WIDMER ENGINEERING INVOICE- 21810413- \$1,575.00

President Alfano stated there is a Widmer Engineering invoice for \$1,575.0 for inspection services of Fourth & Liberty Street.

Motion by Bittner/Difilippo to approve payment of Widmer Invoice #21810413 in the amount of \$1,575.00 duly carried on a roll call vote with all members present voting yes.

PUBLIC SAFETY – MR. BITTNER

VERDIN CLOCK MAINTENANCE AGREEMENT RENEWAL

Motion by Bittner/Difilippo to renew the Verdin clock maintenance agreement in the amount of \$630.00 duly carried on a roll call vote with all members present voting yes.

FINANCE – MRS. GUTOSKY

PAYMENT OF MONTHLY BILLS

Motion by Gutosky/Difilippo to pay the monthly bills duly carried on a roll call vote with all members present voting yes.

SOLICITOR’S BILL

Motion by Gutosky/Bittner to pay the Solicitor’s bill in the amount of \$2,018.00 which breaks down to Zoning - \$1,380.00, Admin- \$330.00, and Sewer - \$308.00 duly carried on a roll call vote with all members present voting yes.

ADOPT 2019 TENTATIVE GENERAL, SEWER, AND HIGHWAY BUDGETS

Motion by Gutosky/Difilippo to adopt the tentative General fund budget which is balanced at \$1,909,109.00 duly carried on a roll call vote with all members present voting yes.

Motion by Gutosky/Glab to adopt the tentative Sewer fund budget with income at \$1,978,600.00 and expenses at \$2,185,890.64 duly carried on a roll call vote with all members present voting yes.

Motion by Gutosky/Bittner to adopt the tentative Highway aid fund budget which is balanced at \$305,822.41 duly carried on a roll call vote with all members present voting yes.

AUTHORIZE ADVERTISE TENTATIVE BUDGETS

Motion by Gutosky/Bittner to authorize advertising the tentative budgets for the required ten day review to be up for adoption at the December meeting duly carried on a roll call vote with all members present voting yes.

PUBLIC HEALTH – MR. DIFILIPPO

REORT ON EXECUTIVE SESSION – OCT. 11, 2018

Mr. Difilippo stated the executive session was on personnel issues

PAYMENT APPLICATION #1 – A. FOLINO - \$207,986.71

Motion by Difilippo/Glab to pay A. Folino’s payment application #1 in the amount of \$207,986.71 for the Union Street sewer duly carried on a roll call vote with all members present voting yes.

WIDMER ENGINEERING INVOICES

Motion by Difilippo/Glab to pay Widmer Engineering’s invoice #21810411 in the amount of \$3,210.00 for the Highland Drive redesign duly carried on a roll call vote with all members present voting yes.

Motion by Difilippo/Glab to Widmer Engineering’s invoice #21810412 in the amount of \$13,530.00 for the Union Street Specification and up fronts duly carried on a roll call vote with all members present voting yes.

PERSONNEL – MR. ENCAPERA & MR. MARISCOTTI

Nothing to report

JUNION COUNCIL MEMBER – MR. KOTCHMAN

Mr. Kotchman stated the football team lost to Clairton so their season is finished. The band will be in the Veterans Day parade in Washington this weekend and following that all fall sports and activities are complete.

MAYOR’S REPORT – DR. STETAR

UPDATE ON CHIEF OF POLICE SEARCH

Mayor Stetar stated currently we have the interviews set up for the police chief on Monday being run by Bill Gamble and set up by Jon. We have four candidates that have accepted interviews on that day.

ACKNOWLEDGEMENT OF CVFD AND RECREATION AUTHORITY

Mayor Stetar acknowledged the California Volunteer Fire Dept and the Recreation Authority for the work they put in for the Halloween parade this year.

POLICE AGREEMENT WITH COAL CENTER

Mayor Stetar stated in councils' packets there is an agreement for California and Coal Center to enter into police service agreement, however there is not guarantee that Coal Center will approve this but at least if we get it voted on then we can move forward in the event they approve it also.

Motion by Bittner/Gutosky to authorize the Solicitor to draw up an ordinance and inter-municipal agreement to provide police services to Coal Center borough contingent on Coal Center signing the police service agreement duly carried on a roll call vote with all members present voting yes.

OFFICER NICK IRELAND – 180 PROBATION EXPIRES ON DEC. 10, 2018

Motion by Bittner/Encapera to hire Nick Ireland as a permanent fulltime officer effective on his 180th day which is Dec 10, 2018 duly carried on a roll call vote with all members present voting yes.

Mayor Stetar wished Mr. & Mrs. Bittner a Happy Anniversary

ENGINEER'S REPORT – MR. EBY

SEWER LINE ISSUE AT INDUSTRIAL PARK – ROSE PLASTIC

Mr. Eby stated there is an issue with the sewer line up at Rose plastics. He'd like to meet with council and the Redevelopment Authority to come up with a solution and we'll probably need an easement from Cal Tech to address resolve the issue.

SEWER PROJECT ON UNION ST.

Mr. Eby stated the sewer project on Union is going good we are out of the sandy material and into the clay so once they complete Union St. they will move over to Liberty Street. Once Liberty is complete they will move up to Highland Drive. We have two of the easements already signed and need three more.

SIDEWALK PROJECT

Mr. Eby stated part of the sidewalk project was a catch basin on Fourth and Ash Street. We went ahead and removed it and installed the new catch basin.

BOROUGH BUILDING – CONCRETE PROJECT

Mr. Eby asked council if they want the original railing put back in or he was looking into an aluminum handrail that is maintenance free. So he'll need council to advise him of which railing they want.

SOLICITOR'S REPORT – MR. AGRAFIOTIS

ZONING ORDINANCE

Mr. Agrafiotis stated we need to get together about this zoning ordinance since council is deliberating on some of the setbacks. He's seen some emails about some issues in the A1 zoning district we should probably look at.

RENTAL ORDINANCE

Mr. Agrafiotis stated he's been toying with the new rental ordinance and sewer ordinance for the past few months but his schedule is not bad for the next few weeks so he's going to have prior to the work session in December a new Rental Ordinance and a new Sewer Ordinance for council's review and adoption soon thereafter.

SEVERANCE PACKAGE – CHIEF POLICE

Mr. Agrafiotis stated hopefully by the end of the day tomorrow he'll have the draft of the police chief's severance agreement for everyone's review so we can get it to him for his review so it can be done by the end of the year which was his understanding.

SEWER EASEMENTS – HIGHLAND DRIVE

Mr. Agrafiotis stated he was asked to assist with the sewer easements and he has a mailer going out but he thinks one or more have signed since so he'll talk to Steve tomorrow and hopefully have all the easements signed next week.

OLD BUSINESS

No old business at this time

NEW BUSINESS

Mr. Alfano stated in our last meeting the University we determined that we need to get together with Bob Thorn to establish a memorandum of understanding for future police shared hours and so forth. He gave some tentative dates and wanted to talk with Mr. Bittner and Dr. Martin and nail down a good date to meet. Mr. Bittner, Dr. Martin selected Nov. 16th at 2:00 pm.

JUNIOR COUNCIL MEMBER FROM CAL U

Mr. Alfano stated this afternoon he got an email from Dr. Pinardi stating that there is a student at Cal U that is aware that we have a junior council person from the high school and they would like us to consider having a student from California University also.

RECOGNITION OF CITIZENS

KEVIN CLANCY

Mr. Clancy stated about ten days ago he received a call from Hunter's Excavating requesting he meet him at Liberty Circle and the thought it was to discuss the walkway from the newly poured borough sidewalk to go up to the memorial wall. Once he was there the gentlemen from Hunter was there along with the borough engineer and we discussed the layout of the particular walkway. Steve from Widmer had indicated that the borough had authorized payment of that additional work. He stated he wasn't made aware of it so he was taken aback from that statement. Mr. Clancy stated he received a verbal quote from Hunters Excavating yesterday afternoon in the amount of \$6,075.00. He asked council if they are agreeable to that he will let Hunter Excavating know. Mr. Alfano stated it just seems logical that we would have installed and pay for it since our contractor is already there doing other work. Ms. Evans asked if it would be a change order to Hunter's current contract. Mr. Agrafiotis requested that this be added to our records in the form of a written quote. Mr. Clancy stated he will get it in writing and submit to the borough. Mr. Eby stated he will get that in the form of a change order to their contract.

Motion by Encapera/Difilippo to authorize payment of \$6,075.00 for the sidewalk installation up to the Veterans Memorial Wall in the form of a change order to the existing project duly carried on a roll call vote with all members present voting yes.

JIM MADDIEX

Mr. Maddiex announced the date of the last planning commission meeting. He wished everyone a Happy Thanksgiving.

CHRISTINE KINDLE

Mrs. Kindle stated it is Veterans Day this weekend and she wanted to let everyone know that Cal U has a wonderful display of banners throughout the campus and she invited everyone to come to the campus tour it and recognize all of those who served. She also wanted to remind everyone of a joint event that is coming up and that is Holly Day. She stated it will be held Dec. 2nd from 4 to 6 pm in the Natali Student Center. She stated they've had an increase in attendance. This year there is a craft fair that is starting earlier from 3 – 6 pm. She said it is a wonderful event for the family and the kids and they have received confirmation that Santa Clause will be there.

JOHN PETRO

Mr. Petro asked council if they want to set a date for the zoning workshop. Mr. Agrafiotis stated at the end of the December committee meeting since everyone will be here and it's already been advertised.

ADJOURNMENT

Motion by Difilippo/Encapera to adjourn carried with all members present stating aye.