

Regular Meeting of California Borough Council, September 11, 2014, 6:30 p.m.

President Alfano called the meeting to order at 6:30 p.m.

ATTENDANCE: Mr. Alfano, Mr. Bittner, Mr. Difilippo, Mr. Encapera, Mr. Glab, Mrs. Gutosky, Mr. Mariscotti, Mayor Weld and Ms. Funk

MOMENT OF SILENCE PLEDGE OF ALLEGIANCE

EAGLE SCOUT PROJECT – BRIAN CARNAHAN

Brian Carnahan asked for approval for his Eagle Scout project. He wants to put a Vietnam War Memorial in the Honor Roll Circle. He passed out a diagram. Mr. Encapera felt this was an excellent idea and asked if the names would be of people who served in Vietnam as well as those who died. Brian stated the names of the people who died in Vietnam would be on the black marble and others that served will be up and down on the statue. Mr. Glab suggested that this be coordinated through Mr. Tудay. On a Difilippo/Encapera motion Brian Carnahan was approved to do his Eagle Scout project in the vicinity of Memorial Circle at Fourth and Liberty with all members stating aye.

ADDITIONS OR CHANGES TO THE AGENDA

Mr. Buchanan added I.T. Intern

Mr. Mariscotti added Pick a Street Name

Ms. Funk added Soccer and Golf

On a Difilippo/Mariscotti motion the agenda was approved as amended with all members stating aye.

PUBLIC COMMENTS ON AGENDA

Mr. Maddiex stated Ordinance 546 talks about dates that the grass is to be cut and asked how that would be carried out. Mr. Agrafiotis stated it would be published in the paper.

Mr. Maddiex stated that regarding the Mid Mon Valley Transit, there should be an alternate member.

Mr. Maddiex urged citizens to apply for the Planning Commission.

MINUTES

REGULAR MEETING AUGUST 14, 2014

Mr. Difilippo made the motion to approve the minutes of the regular meeting of August 14, 2014. Mr. Mariscotti seconded the motion. Motion carried with all members present stating aye.

SECRETARY'S REPORT – MS. CLANCY

Ms. Clancy read the accounts payable and account balances as of August 31, 2014.

Mrs. Gutosky made the motion to approve the Secretary's Report. Mr. Glab seconded the motion. Motion carried with all members stating aye.

JUNIOR COUNCIL MEMBER – ANGEL FUNK

Ms. Funk urged everyone to attend the Beth Center vs. California football game to support California. The golf and soccer teams are also doing very well.

Officer Sheehan announced the new rules for high school football games as: no reentry unless you pay to get back in, no beverage bottles except a sealed water, no hanging along fences and no smoking on campus.

PRESIDENT'S REPORT – MR. ALFANO

REPORT ON EXECUTIVE SESSION OF August 14, 2014

Mr. Alfano stated that the executive session of August 14, 2014 was regarding personnel issues.

APPOINT A MID MON VALLEY TRANSIT AUTHORITY BOARD MEMBER

Mr. Alfano asked that people apply for the Mid Mon Valley Transit Authority Board vacancy and the alternate position. Mr. Bittner stated he would take the position. On a Difilippo/Gutosky motion Mr. Bittner was approved to serve on the Mid Mon Valley Transit Authority Board to represent California. Motion carried with all members voting yes.

KEYTEX ENERGY

Mr. Alfano stated that at the Agenda Setting Meeting a lady from Keytex gave a presentation. They are energy consultants. There is no expense to the Borough. They have been keeping a close watch on the market for energy supply for the Borough's needs. Mr. Mariscotti made the motion to allow Keytex Energy to get a bid for the Borough for an energy supplier. Mrs. Gutosky seconded the

motion. Under discussion, Mr. Encapera asked if this is the only company that had approached the Borough or is this the best offer. Mr. Buchanan stated he selected them out of a pool of candidates. They do Mon Valley Hospital. They started the process in February, had many training sessions and conference calls with him and Mr. Alfano. The new sewage plant is not included and will be negotiated later. Motion carried with all members voting yes.

TRI COUNTY BOROUGH ASSOCIATION MEETING – SEPTEMBER 18 – 7:00 PM – STOCKDALE FIRE HALL

Mr. Alfano announced that the Tri County Borough Association Meeting for this month will be held on September 18th at the Stockdale Fire Hall.

TRANSFER FROM BOND PROCEEDS TO GENERAL FUND TO PAY CM SERVICES INVOICE #14-087 - \$8,345.76

Mrs. Gutosky made the motion to transfer from bond proceeds to general fund to pay CM Services invoices # 14-064 and # 14-066 in the amount of \$8,345.76. Mr. Bittner seconded the motion. On a roll call vote motion called with all members voting yes.

SOUND STUDY PROPOSAL – ROTH ACOUSTICAL ASSOC., LLC

Mr. Alfano stated the Zoning Officer obtained a sound study proposal from Roth Acoustical Assoc., LLC. It would be in around \$13,000 to have the study done. Mr. Agrafiotis stated three quotes should be obtained. Mr. Mariscotti would like Mr. Buchanan to see if Perryman would split the cost. Mr. Buchanan stated that when Mr. Roth did the evaluation of the Borough's sound ordinance, he found that the decibel levels in the ordinance are completely misaligned with any other municipality in Southwestern Pennsylvania. So this ordinance needs to be rewritten.

VACANCY ON THE PLANNING COMMISSION

Mr. Alfano stated with Mr. Hasbrouck's passing there is a vacancy on the Planning Commission and asked that anyone interested to please get the information to Council.

WASHINGTON CO. REDEVELOPMENT AUTHORITY - \$55,000 FOR ENGINEERING & \$100,000 FOR BOROUGH SHARE FOR TECHNOLOGY PARK DRIVE REPAIR

Mr. Alfano stated that the Redevelopment Authority acquired an LSA Grant for \$250,000. The Borough acquired an Appalachian Conservation Grant (ARC) for \$300,000. The Borough committed to the project to rebuild Technology Park roadway if the Borough was successful in receiving those two grants. \$55,000 would be contributed for the engineering plus \$100,000 as the Borough share of the project cost. There is an agreement for the Borough to adopt Technology Park Drive and the solicitor has reviewed it. Mr. Mariscotti made the motion to take over the roadways so that the grants can be completed and move to the design state for this project. Mr. Bittner seconded the motion. Under discussion, Mr. Difilippo asked if the \$55,000 and \$100,000 would be all the Borough is paying. Mr. Alfano stated this project is over \$1,000,000. If Redevelopment is urging the Borough to get this done, they may have other funding sources but if the project goes over the amount that the Borough has from grants, the Borough will be responsible because it will be the Borough's road. Mr. Glab stated it is not the Borough's road at present. In the resolution that Redevelopment wanted the Borough to sign, it specifically states that the Borough will accept the road at the completion of the project. Mr. Alfano stated the Borough never accepted that roadway but has been maintaining it for as long as it has been there. That was a point of contention that the LSA Board had when the Borough went to the grant meetings. Once the Borough adopts the road, liquid fuels monies will be received for that road. Mrs. Gutosky questioned a million because originally it was \$700,000. Mr. Alfano stated Fayette Engineering did a cost projection of \$880,000 and PennDot is projecting it at 1.2 million. Mr. Difilippo asked the amount the Borough has. Mr. Alfano stated about \$750,000. Mrs. Gutosky asked if it could be written into the contract to start the work at the very top of the drive and come down. Mr. Alfano stated the upper part is new paving. Mr. Buchanan stated they are to start at the bottom and go to Rose Plastics. Mr. Bittner stated the LSA grant stated to fix the road all or nothing. It is quite a bit of money but there are tax paying businesses there that provide job opportunities for the town. Mr. Glab agreed but thinks it should be realized that the County is also getting taxes from that property. Mr. Alfano stated the school district

is getting the most and are not contributing at all to the project. Mr. Agrafiotis stated the agreement states that the Borough can only accept ownership once the agreement is signed. Under new business Council could authorize him to do the ordinance for the next meeting. Once it is signed, all formalities have to be done to accept the road legally. Mr. Alfano stated that road is 20 years old and with all the truck traffic has been crushed. Mr. Difilippo asked how long a new company there has tax abatement. Mr. Glab stated five years. Mr. Alfano stated after the abatements have expired, substantial tax money is paid. Mr. Glab asked if the cost of the project exceeds what the Borough currently has, who is responsible for the over rides. Mr. Alfano stated the Borough. Mr. Glab stated the Borough is also responsible for the third party inspector. Mr. Alfano felt PennDot would have their, own inspector. Mr. Glab asked why PennDot would have an inspector on it. Mr. Alfano stated they are designing the surface and with the ARC it has to be to their standards. Mr. Difilippo asked if since the Borough is paying for an engineering inspector, if the Borough could say who to use. Mr. Alfano stated no. The monies the Borough is asking for will go to Redevelopment and they will be put in their project coffer to get this project underway and they will administer and pay. On a roll call vote motion carried with Mr. Encapera, Mrs. Gutosky, Mr. Mariscotti, Mr. Alfano, Mr. Bittner, Mr. Difilippo voting yes and Mr. Glab voting no.

Mr. Bittner made the motion to have the Solicitor prepare an ordinance to adopt the Technology Drive roadway upon execution of the agreement and completion of the work. Mr. Mariscotti seconded the motion. On a roll call vote motion carried with Mrs. Gutosky, Mr. Mariscotti, Mr. Alfano, Mr. Bittner, Mr. Difilippo, Mr. Encapera voting yes and Mr. Glab voting no.

RESIGNATION – BOROUGH MANAGER – MR. BUCHANAN

Mr. Alfano reported he received a letter of resignation from the Borough Manager, Mr. Buchanan for personal reasons and family issues that he needs to address. The final date of his employment is September 19, 2014. Mr. Difilippo made the motion to accept the resignation of the Borough Manager. Under discussion, Mr. Glab stated Mr. Buchanan has done an excellent job in his short time here and he will be missed. Mr. Buchanan stated it has been his pleasure to serve both ends of the street for over a decade. He would hope to be able to still assistance, answer questions and do some consulting. He is not quitting, he is resigning. He mother has been ill for some time and he had to make some tough choices. On a roll call vote motion with Mrs. Gutosky, Mr. Mariscotti, Mr. Bittner, Mr. Difilippo, Mr. Encapera, Mr. Glab voting yes and Mr. Alfano voting no.

Mr. Mariscotti made the motion to advertise for a Borough Manager. Mr. Difilippo seconded the motion. Under discussion Mr. Alfano asked if there were any thoughts on where to advertise for this. He felt the Borough News. Mrs. Gutosky suggested online professional sites and PSAB. Mr. Mariscotti suggested the Borough website. Mr. Alfano stated it had been advertised in the local paper without success. Mr. Buchanan stated he would help with this. He has process manuals and will help train a new person. On a roll call vote motion carried with all members voting yes.

MR. GLAB – PUBLIC HOUSING ZONING/CODE ENFORCEMENT UPDATE

There are ongoing code and zoning enforcements, inspections are continuing and follow up on complaints.

PLGIT ONLINE BILL PAY

Mr. Glab made the motion to enter into an agreement with PLGIT to start an online collection service for sewage billing at no cost to the Borough. There is a convenience fee to use this service. Mr. Encapera seconded the motion. Under discussion, Mr. Alfano asked if the Borough would have to enter into an agreement with PLGIT. Mr. Glab believed so. Ms. Evans has all of that information. Mr. Buchanan stated they have been investigating companies over the months and PLGIT is the simplest and most sustainable. On a roll call vote motion carried with all members voting yes.

MR. MARISCOTTI STREET DEPARTMENT UPDATE

Mr. Mariscotti stated the Street Department is raising catch basins on Third and Wood Streets and

they are finishing up that project, they have been patching holes for the last couple of days on North California Drive and are half way done. Also, cutting grass and mowing with the Tiger all over town.

FORMALLY NAME STREET TO NEW SEWAGE PLANT

Mr. Mariscotti stated the road to the new sewage plant has to be formally named. In 1996 there an ordinance with a list of perspective names that he passed out to Council to look over so the road could be named at the next meeting. Then this name would be submitted to the Post Office and 911.

Mr. Mariscotti discussed cross drains on Cross Ridge Road. Mr. Alfano stated one of the residents out there offered to give the Borough a right-of-way to dig on his side of the road.

Mr. Baker stated he was told by Coal Center Post Office that is a Coal Center address on the road that the new plant is on. Mr. Baker felt the plant was in California Borough and the road in Coal Center Borough.

PEACH ALLEY BIDS

No bids came in for Peach Alley today.

PUBLIC SAFETY – MR. BITTNER

THE COOPERATIVE JOINT CONFERENCE – SEPTEMBER 30TH - \$25.00 EACH

Mr. Bittner stated the Mid Mon Valley Intergovernmental Cooperative is going in with the Tri County Boroughs Association for September 30th from 6:00 pm to 9:00 pm in the Donora Borough Building. Anyone interested is to let Ms. Evans know. Mr. Bittner made the motion that the Borough will pay the \$25.00 registration for anyone wishing to go. Mr. Difilippo seconded the motion. On a roll call vote motion carried with all members voting yes.

ADD OFFICERS GLAB AND McCARTHY TO MEDICAL BENEFITS - OCT. 1, 2014

Mr. Bittner reported that there are two officers coming up on their 90 days and they are to be put on the Borough's insurance. Mr. Bittner made the motion to add Officer Anthony Glab to the medical benefits commencing October 1, 2014 as per the memorandum of understanding with the union. Mr. Difilippo seconded the motion. On a roll call vote motion carried with all members voting yes and Mr. Glab abstaining. Mr. Bittner made the motion to add Tom McCartney to the medical benefits commencing October 1, 2014 as per the memorandum of understanding with the union. Mr. Difilippo seconded the motion. On a roll call vote motion carried with all members voting yes.

CALIFORNIA HIGH SCHOOL CLASS OF 1964

On Saturday, California High School Class of 1964 is celebrating their 50th reunion and Mr. Bittner would like to wish them a "congratulations."

FINANCE – MRS. GUTOSKY

PAYMENT OF BILLS

Mrs. Gutosky made the motion for authorization for payment of the monthly bills. Mr. Difilippo seconded the motion. Motion carried with all members present voting yes.

PUBLIC HEALTH – MR. DIFILIPPO

PAY FAYETTE ENGINEERING INVOICE # 23246 - \$2,177.78 (PEACH ALLEY)

Mr. Difilippo made the motion to pay Fayette Engineering invoice # 23245 in the amount of \$2,177.78 for the Peach Alley project. Mr. Encapera seconded the motion. On a roll vote motion carried with Mrs. Gutosky, Mr. Alfano, Mr. Bittner, Mr. Difilippo, Mr. Encapera, Mr. Glab voting yes and Mr. Mariscotti voting no.

TRI COUNTY JOINT MUNICIPAL AUTHORITY REQUEST FOR DONATION FOR MAGNETIC FLOW METER

Mr. Difilippo stated that Tri County Joint Municipal Authority sent a letter requesting that California Borough pitch in for a new magnetic flow meter. This Borough is not a member of the Tri County

Municipal Authority. Mr. Difilippo contacted them. Only two members gave \$3,300 each, East Beth and Fredericktown. The only users are from around Rye's, Malden and Knob Road. Mr. Glab felt that PA American and Tri County Joint's lines cross in the vicinity of the Christian Church and there may be an interconnect along that line. Mr. Difilippo stated they did not give a dollar figure just asked for a donation. The estimated cost to replace this meter is \$25,000. Mr. Glab stated they have the same grant opportunities that this Borough has and this leaves two questions. What if the Borough makes a donation and they don't have sufficient funds, will they use that for something else or if they get \$35,000 will the Borough get their money back. Mr. Difilippo stated the letter went to 7 communities and it seems like the 2 communities divided the total cost by 7 to come up with \$3,300. Mr. Difilippo made a motion to table. Mr. Mariscotti seconded the motion. Motion carried with all members stating aye.

SEWAGE PLANT TRUCK - \$26,909.00

Mr. Difilippo made a motion to purchase through Co Stars a 2015 F-250 Ford Truck in the amount of \$26,909 from Day Ford, Inc. with funds from the sewer plant. Mr. Encapera seconded the motion. Under discussion, Mr. Buchanan complimented Mr. Baker because he, through Co Stars got a \$10,000 discount. On a roll call vote motion carried with Mr. Mariscotti, Mr. Alfano, Mr. Bittner, Mr. Difilippo, Mr. Encapera, Mrs. Gutosky voting yes and Mr. Glab voting no.

SEWER PLAN PLOW FOR TRUCK - \$4,505.00

Mr. Difilippo made a motion to purchase through Co Stars a plow in the amount of \$4,505 from Push N Pull with funds from the sewer plant. Mr. Mariscotti seconded the motion. On a roll call vote motion carried with Mr. Alfano, Mr. Bittner, Mr. Difilippo, Mr. Encapera, Mrs. Gutosky, Mr. Mariscotti voting yes and Mr. Glab voting no.

PAST DUE SEWAGE

Mr. Difilippo stated that he would be working on past due sewage next week with Ms. Evans. Mr. Alfano asked that he look at the vacated properties and the request to reduce their sewage.

PERSONNEL – MR. ENCAPERA & MR. MARISCOTTI

There was nothing to report this evening.

MAYOR'S REPORT – MR. WELD

LETTER OF RESIGNATION

Mr. Weld read a letter of resignation from Officer Terry Robattin, Jr. The Solicitor stated a hard copy of the letter is needed. Mr. Encapera made the motion to accept Officer Robattin's resignation. Mr. Difilippo seconded the motion. On a roll call vote motion carried with all members voting yes.

COMPLAINT – 72 SECOND STREET

Today Mayor Weld received a complaint that at 72 Second Street Advanced Disposal put a dumpster next to their driveway and the Borough is giving them tickets for parking in their driveway. They asked that the dumpster be moved because that is their dedicated parking area. Mr. Buchanan would take care of this complaint.

ENGINEER'S REPORT – MR. LEER

TREATMENT PLANT UPDATE

Mr. Leer reported that the general contractor installed the natural gas service line, water meter pit, received delivery of centrifuge and prepped for installation, installed concrete pedestals under air lines, installed concrete site lighting bases, poured remainder of concrete floors in new Municipal Services Building, continued installation of stormwater management infiltration trench area site perimeter and finished roof and siding of new Municipal Service Building.

PAYMENT REQUEST

MELE & MELE & SONS

Mr. Leer stated there is a payment request from Mele & Mele & Sons, Estimate #13 in the amount of

\$175,089.82. Mr. Difilippo made the motion and Mr. Mariscotti seconded the motion. Motion duly carried with all members voting yes.

A-1 ELECTRIC – ESTIMATE #2 - \$75,150.00

Mr. Leer asked that A-1 Electric, estimate #2 in the amount of \$75,150.00 be paid. Mr. Difilippo made the motion and Mrs. Gutosky seconded the motion. Under discussion, Mrs. Gutosky commented that Council meets with these contractors weekly, it have been very productive and she can see where the project is going. On a roll call vote motion carried with all members voting yes.

PEACH ALLEY SANITARY SEWER PROJECT

Mr. Leer stated Bella, the previous contractor has indicated that they would be back in town on September 22, 2014 to commence with remaining work on their contract and they have also advised that their paving contractor with be here that same week.

RETAINING WALL

Mr. Leer stated grading concerns and potential safety issues were discussed at last week's agenda meeting that the contractor proposed the installation of retaining wall and there is change order for \$12,871.17. He looked at it and it doesn't look right according to the design plans and would like to have this further investigated before taking on this greater expense. If Council wants to approve this tonight, it could be authorized conditioned upon verification of the grading around the pump station. Mr. Bittner asked if the grade was brought to what it is in the specs of the original plan, if the problem would still be there. Mr. Leer stated it is not a problem it is a matter of design enhancement for operational consistency. Mr. Baker stated it is a safety issue. Mr. Leer stated that the concept of the design was for the roll off to come to the front of that pad, not off to the side and it is a safety concern in that off to the side of that pad there is a slope. Mr. Alfano stated there is a conveyer shoot that brings all the solids into one area and then dumps into a large buggy over to a part where they can dump it into a bucket or backhoe or machine. Mr. Leer saw Brownsville's and their shoot actually over hangs the edge of the concrete into a six or seven feet drop to standing ground level. They do not use the dumpster that came with it because after a rain event that buggy gets wet and becomes difficult to move so they use Rubber Maid containers of a smaller capacity and are able to pick it up and dump it with a front loader. This estimate does include sales tax of 6%. Mele got a letter from the Department of Revenue stating that certain parts of this project are not tax exempt. He asked for a copy of that letter so the Solicitor could look into it. So the amount may be reduced by an additional \$300. Mr. Alfano stated they are saying it is not part of the processing system and is therefore subject to sales tax. Mr. Leer has never had a municipal project where tax exemption was an issue. Mr. Glab stated if the Borough purchases it and pays them all of the other fees, why would there be no tax on it? Mr. Leer thought the Borough could purchase the retaining wall system through CoStars. He doesn't know if the particular manufacturer is a Co Star member but there is a down side to that. If the Borough takes the responsibility in purchasing that and it ends up not being enough, there would be delays for the contractor until the remaining is in. Mr. Mariscotti made the motion to approve the change order for the retaining wall not to exceed \$12,871.17 with the condition that the Borough Engineers review it to see if there is an alternative. Mrs. Gutosky seconded the motion. Under discussion Mr. Leer stated the total length is about 100 feet. On a roll call vote motion carried with Mr. Glab, Mrs. Gutosky, Mr. Mariscotti, Mr. Alfano, Mr. Bittner, Mr. Encaper voting yes and Mr. Difilippo voting no.

BID OPENING FOR EXTRA PIPE WORK – PEACH ALLEY

No bids were received for the additional pipe work for Peach Alley that, were to be in today at 1:00 p.m. Mr. Agrafiotis stated that should be rebid, at least a second time. Mr. Mariscotti made the motion to re advertise for bid the extra pipe (907 feet) work for Peach Alley. Mr. Difilippo seconded the motion. On a roll call vote motion carried with all members voting yes.

GIS PROJECT

Mr. Leer stated the GIS software and the mapping have been installed on Mr. Taday's computer and it is very slow to respond. He attempted to install it on the Sewer and Zoning computers but that was deferred until they get more powerful computers that can handle this software.

SEWAGE

Mr. Bittner stated a property owner on Hill Street stated to him that they would give the Borough a right of way to tap into the line on Rt. 88. There could be a discussion with him to see if he is still willing to do that. He stated he would be happy to have to have sewage. There are a couple systems up there that is going to be in trouble soon.

SOLICITOR'S REPORT – MR. AGRAFIOTIS

ADOPT ORDINANCE NO. 545 AMENDING THE TOWING ORDINANCE

Mr. Agrafiotis stated Ordinance No. 545 was advertised in last Thursday's paper and also at the County Law Library. This ordinance would amend Ordinance No. 495 which deals with towing requirements. Previously any resident of the Borough, any person that owned a towing business in the Borough was allowed to be on the police's list for towing and impounding vehicles. A suggestion was made to change that to any resident of an abutting municipality with the correct salver's license and other state required permits or licenses, any resident of this Borough or abutting municipality that owns or operates a tow business, or any other person that has a garage towing business in this Borough or any abutting municipality would be eligible to provide towing and impound services. The liability insurance was increased from \$300,000 to \$600,000 and the property damage insurance from \$150,000 to \$300,000 also. Mr. Difilippo made the motion to adopt Ordinance No. 545 and Mr. Mariscotti seconded the motion. Motion carried with all members voting yes.

ORDINANCE NO. 546 – GRASS CUTTING & SNOW REMOVAL

Ordinance No. 546 was also advertised in Thursday's Valley and a copy was provided to the Washington County Law Library. There are five ordinances on the books right now regarding grass, weeds and/or snow removal. These were combined into one and repeal the prior ordinances, some new language added and also stiffer penalties for violations. There will be 24 hours to remove snow and ice from the sidewalks and not deposit snow and ice onto borough streets. Not only property owner but also landlord and tenants are responsible for this as well. Regarding grass, at no time shall grass be over six inches high and there is the provision that grass is to be cut to four inches or less by certain dates as published in the paper: at least one time prior to May 31st and one time between July 16th and August 31st and one time between September 1st and the end of growing season. The ordinance is authorizing the Borough to lien any properties if the Borough has to remove snow and/or grass even if the property is vacant. Also, the tenants, owners or people that occupy the property are all responsible. Mr. Bittner made the motion to adopt Ordinance No. 546. Mr. Mariscotti seconded the motion. Motion carried with all members voting yes.

AUTHORIZE THE SOLICITOR TO BEGIN NEGOTIATIONS WITH RICE ENERGY

Last Thursday Rice Energy met with Mr. Melenzyer regarding negotiations for gas rights on Borough property. He would like authorization to begin negotiations to increase the original offer. Mr. Difilippo made the motion to authorize Melenzyer and Agrafiotis to negotiate with Rice Energy for gas rights. Mrs. Gutosky seconded the motion. On a roll call vote motion carried with all members voting yes.

EXECUTIVE SESSION

Mr. Agrafiotis asked for a five minute executive session after the meeting.

ABOROUGH MANAGER – TIM BUCHANAN

DUMPSTER – 72 SECOND ST.

It was recently brought to the Borough Manager's attention that there is an issue with a dumpster at 72 Second Street. He was in communication with Advance Disposal and they assured him in writing that the situation would be corrected in the morning. Subsequent to that he spoke to the senior representative of the California Police Department who assured Mr. Buchanan he would have a discussion with the Chief to find a resolution to the tickets.

BOROUGH AFFAIRS MONTHLY SUMMARY

COMPREHENSIVE PLAN – MACKIN ENGINEERING

Today there was a meeting with Mackin Engineering regarding the Comprehensive Plan. The process

went extremely well and in addition to the people that were able to attend, there were a huge number of emails that came into Mackin because of the post card mailing. Mackin is going to compile all the information.

BUDGET

Mr. Buchanan reported that the budget is coming along nicely. He thanked Mrs. Gutosky for working with him over the last eight months. Next year's budget will be pretty much on the line.

PIKE RUN FISHING FESTIVAL

The Pike Run Fishing Festival went very well. Mr. Buchanan thanked Mike Grimes from Campy's Pizza. Before the end of the season there will be a small bass stocking. The date will be on the Borough's Face Book page.

THIRD COMMUNITY CLEAN UP

The third community cleanup was held this year. Mr. Buchanan thanked Mr. Miske from the Street Department for going to task that day. Mr. Buchanan also thanked the Street Crew.

PA AMERICAN WATER

Mr. Buchanan has been in contact with three of the senior vice presidents of PA American Water and with Senator Solobay's Office. They are putting together some of the actual physical plans and coming up with some ideas of the different ways that it can be done.

EGOV

Mr. Buchanan stated EGov is going very nicely. The tablets are in and he is in the process of getting them set up.

CO STAR

Mr. Buchanan stated the Borough has been using Co Star and saving a significant amount of money, more than \$70,000.

AUTHORIZE PURCHING OF STAMPS - COMP PLAN MAILING - \$425.00

Mr. Difilippo made the motion to authorize the purchase of the stamps for the Comprehensive Plan Public Meeting post cards in the amount of \$425.00. On a roll call vote motion carried with all members voting yes.

SHRED-IT CUSTOMER SERVICE AGREEMENT FOR PURGE SERVICE - BOROUGH

Mr. Buchanan stated a significant amount of work has been done to prepare for shredding of Borough documents. Shred-It will physically come here and all the things that had been prepared to shred and purge can be shredded on site. This prevents a security circumstance or issue. Mr. Bittner made the motion to hire Shred-It to come to the Borough to shred Borough documents at minimum charge of \$150 plus \$7.00 per banker's box. Mr. Mariscotti seconded the motion. Under discussion Mr. Agrafiotis stated there should be a maximum amount on this. Mr. Bittner amended his motion to state not to exceed \$3,000. Mr. Mariscotti amended his second. On a roll call vote motion carried with Mr. Encapera passing, Mr. Glab, Mrs. Gutosky, Mr. Mariscotti, Mr. Alfano, Mr. Bittner, Mr. Difilippo voting yes. Mr. Encapera then voted yes.

Mrs. Gutosky question how far back should the documents go. Mr. Agrafiotis stated there is manual that the state put together that is to be followed. Officer Sheehan stated the Police Department knows their guidelines and follow them.

SHRED-IT CUSTOMER SERVICE AGREEMENT FOR PURGE SERVICE - COMMUNITY

Mr. Buchanan stated a number of people have expressed interest in a community shred. It could be following or prior to the Borough shred. The total cost for two hours would be \$600. Mr. Alfano stated this is a very secure company, after shredding they incinerate. Mrs. Gutosky asked if the people would pay for it. Mr. Buchanan stated there is a couple ways this is done. One is to ask for a donation. The other is the Borough pay as a service to the community. Mr. Bittner stated if there is

extra from donations set it aside for next time. Mr. Mariscotti made the motion to approve Shred-It for the Community Shred, cost not to exceed \$600, donations will be taken to offset that cost. Mrs. Gutosky seconded the motion. On a roll call vote motion carried with all members voting yes.

IT INTERN

Mr. Buchanan stated that EGov is up and online and asked for an intern position for an IT person to be created for the Borough. That person would provide tech support for EGov, arrangements have already be made with Al Kugler, he agreed to train the person in all system and they would be able to assist with basic issues here. The position would be five hours a week minimum and the rate of pay would be based on the average for an internship with that rate coming from the Cal U. Mr. Alfano asked if he knew the pay rate. Mr. Buchanan stated he will go to them to find out the average rate for a student intern in IT working in a municipality and that would be used. This person would be trained in technical support coming directly from the ECog people, changes and updates and sessions that Mr. Buchanan sits in on. Mr. Alfano stated not to exceed \$15.00/hr. Mr. Difilippo felt council should sit down and talk about this. Mr. Buchanan stated he already came up with a number based upon Blooms Taxonomy based on an academic writing on what the person is expected to do and that \$11.50. Mr. Bittner stated if Council doesn't do something then all this work would be done with no support. Mr. Mariscotti made the motion to hire an intern with wages not to exceed \$12.00/hour. Mr. Alfano asked if he had a specific person in mind. Mr. Buchanan stated he has spoken to some people who would do an exceptionally good job and are dedicated to the community. Mr. Mariscotti asked if when talking about an intern if that is someone in grad school. Mr. Buchanan stated it would be in partnership with the university and that person would do the internship for credits. This person already has their clearances, would work a minimum of five hours a week because that person would come in and set all the tablets up, answer basic questions and deal with smaller technical issues rather than calling the company the borough has for a greater charge. The response time would be faster. Mr. Alfano stated they can get a lot more done in five hours that Council could. Mr. Buchanan stated when he called the Borough's company for the police department, he was told they couldn't be there today and when he looked at their bill it was excessive. Mr. Difilippo didn't know about deciding on this in fifteen minutes. This person is going to have to have security clearances because of the paperwork here. A person will be working here a minimum of five hours a week and there is no job description. Mr. Agrafiotis stated Mr. Buchanan stated this person has their clearances. On a roll call vote motion carried with Mrs. Gutosky, Mr. Mariscotti, Mr. Alfano, Mr. Bittner, Mr. Glab voting yes and Mr. Difilippo and Mr. Encapera voting no.

Mr. Buchanan stated the Borough would always be in his thoughts and prayers. It was his pleasure to have the opportunity to serve the community. Mr. Difilippo asked Mr. Buchanan for one more favor. He had a complaint that Advanced Disposal smashed glass all over Pennsylvania Avenue. At least one citizen complained to the driver and he kept on going. That citizen cleaned it up.

OLD BUSINESS

There was not old business at this time.

NEW BUSINESS

There was no new business at this time.

RECOGNITION OF CITIZENS

JAMES MADDIEX

Mr. Maddiex stated when the shredding is done to check the records at the Historical Society. He stated at the meeting last month it was authorized to go for a grant for the Comprehensive Plan and asked if Mr. Buchanan's leaving would slow that down. Mr. Buchanan stated that gives Mr. Maddiex the opportunity to explore that grant. Mr. Maddiex agreed to write that grant.

MR. CRONE

Mr. Crone stated that he had heard that Council is trying to get city water to Long Branch Borough. Mr. Buchanan's understanding was there is a petition that has been circulated and then asked

Mr. Crone if he would be available Monday or Tuesday late in the day and set up a meeting for Tuesday and make a conference call to PA American water so he could express his interest. Mr. Alfano told him the more neighbors he could get to join him, the better it would be.

Mr. Alfano stated Council would now adjourn to an Executive Session at 8:40 p.m.